

Law and Finance Committee Minutes  
September 14, 2015 - 4:00 p.m.

Present: Chairman Wright; Supervisors Collyer, Daly, Lewza, Kinowski, Tollisen, Lucia, Wood, Raymond, Lunde, Martin, Jenkins, and Veitch; Spencer Hellwig, Administrator; Chad Cooke, Deputy Administrator; Lisa Scaccia, Employment and Training; Jason Kemper, Planning; Ed Tremblay, Emergency Services; Craig Hayner, County Clerk; Stephen Dorsey, County Attorney; Joanne Bosley, Real Property; Diane Brown, Marcy McNamara, Personnel; Brian O'Conor, Auditor; Jason Hayes, Dan Rourke; Press.

Chairman Wright called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Kinowski, seconded by Mr. Collyer the minutes of the August 12, 2015 meeting were approved unanimously.**

**SOCIAL PROGRAMS**

- **Authorize the chairman to enter into an agreement with Captain Youth and Family Services in the amount of \$35,000 to administer the RHY Safe Harbor Grant.**

Mr. Hellwig said the above resolution is authorizing an agreement with Captain Youth and Family Services to administer the Runaway Homeless Youth Safe Harbor Grant. The Board of Supervisors approved acceptance of this grant last month, which will provide outreach and staff training with outside agencies that deal with runaways.

**On a motion made by Mr. Tollisen, seconded by Mr. Kinowski the above resolution was approved unanimously.**

**ECONOMIC DEVELOPMENT**

- **Authorizing the Chairman to enter into the necessary agreements to apply for, accept and administer a New York State Snowmobile Grant-in-aid program grant and authorizing the issuance of a negative declaration under SEQRA.**
- **Approving amendments to the boundaries of Saratoga County consolidated Agricultural Districts #1 and #2 and authorizing issuance of a negative declaration under SEQRA.**
- **Authorizing the Town of Moreau and BOCES to enter onto County owned forestland for the purposes of trail maintenance.**

- **Authorizing the Chairman to enter into an agreement with the Workforce Development Board to appoint board members as part of the Workforce Innovation and Opportunity Act.**

Mr. Hellwig said the first resolution is authorizing the necessary agreements for the county to apply for and administer the NYS Snowmobile Grant. The county accepts a portion of the registration fees that are collected by the State and passes them through to the snowmobile clubs for trail maintenance and other related activities.

The second item is to approve the boundaries of the Consolidated Agricultural Districts #1 and #2. The parcels are in the towns of Wilton and Edinburg.

The third item will authorize the county to enter into an agreement with the Town of Moreau and BOCES to do some trail maintenance work to make the trails more equine friendly.

The fourth item will authorize the chairman to enter into a multi-jurisdiction agreement with Warren and Washington Counties to approve the Board appointments to the Workforce Development Area Board, as a part of the Workforce Innovation Opportunity Act.

**On a motion made by Mr. Kinowski, seconded by Ms. Daly the above resolutions were approved unanimously.**

#### **PUBLIC SAFETY**

- **Accepting \$217,500 from NYS Department of Homeland Security and Emergency Services and amending the budget in relation thereto.**
- **Designating the month of October as Domestic Violence Awareness month.**

Mr. Hellwig said the first item is a resolution to accept a grant from the NYS Department of Homeland Security in the amount of \$217,500, which will be used to purchase various equipment, including new airbags at the Saratoga Springs Fire Station, as well as high band radios. In addition, it will underwrite some of the costs associated with the, "I Am Responding" services for the next two years.

The second item will designate October as Domestic Violence Awareness Month; coming from the District Attorney's office.

**On a motion made by Mr. Lewza, seconded by Mr. Tollisen the above resolutions were approved unanimously.**

#### **PUBLIC WORKS**

- **Authorizing the implementation and funding in the first instance 100% of the federal and state "Marschiselli" program and eligible costs of the transportation federal aid project and appropriating funds for the design services related to the pavement preservation of a 1.3 mile segment of County Road 31 in the Town of Moreau for \$57,000.**
- **Authorizing an agreement with Greenman Pedersen, Inc. for the design services related to the pavement preservation of a 1.3 mile segment of County Road 31 in the Town of Moreau in the amount of \$57,000.**

Mr. Hellwig said the first item is to authorize the implementation of funding the "Marschiselli" program aid eligible costs, which are for design services on a county road in the Town of Moreau, in the amount of \$57,000.

The second item is the actual authorization to enter into a contract with Greenman Pedersen, Inc. to do the design work for the paving of the road.

**On a motion made by Mr. Collyer, seconded by Mr. Lewza the above resolutions were approved unanimously.**

#### **PUBLIC HEALTH**

- **Accepting \$35,929 from the NYS Office of Alcohol and Substance Abuse Services and \$285 from the NYS Office of Mental Health and amending the budget in relation thereto.**

Mr. Hellwig said the above item is for the acceptance of \$35,929 from the NYS Office of Alcohol and Substance Abuse Services, and an additional \$285 from the NYS Office of Mental Health. He said most of the \$35,929 is going to be given to the Prevention Council to lease some additional space. Approximately \$3,700 of the total will be given to Hedgerow House to replace some furniture, which is a drug treatment facility in the Town of Ballston. The \$285 from the NYS Office of Mental Health will go to Northeast Parent and Child Society and Unlimited Potential for cost of living adjustments for the employees.

**On a motion made by Mr. Collyer, seconded by Mr. Kinowski the above resolution was approved unanimously.**

#### **PERSONNEL & INSURANCE**

- **Authorizing the renewal of a service agreement with Marshall & Sterling, Inc. for insurance consulting services from August 1, 2015 through December 31, 2018.**
- **Authorizing a health insurance contract with Blue Shield of Northeastern New York to administer our medical and prescription services at an annual cost of \$21,339,122.**

- **Authorizing a dental contract with MetLife at an annual cost of \$492,307.**
- **Authorizing an agreement with Mohawk Valley Physicians Health Care for all Medicare eligible retirees accessing coverage under the County's health insurance contracts.**
- **Appointing Daniel W. Rourke P.E. as the Executive Director of the Saratoga County Sewer District No. 1 at a Grade 21 base salary of \$97,244.**
- **Amending the Compensation Schedule to change the position title of Animal Shelter Supervisor to Director of the Animal Shelter and create one position of Deputy Animal Shelter Director at a Grade 12 base salary of \$53,559.**
- **Appointing Jason C. Hayes as the Director of the Animal Shelter**
- **Appointing Kyran Nigro as the Saratoga County Conflict Defender**

Mr. Hellwig said the first item is the renewal of the consulting agreement with Marshall & Sterling, which expired in August. This renewal will carry them through the end of 2015. In 2016, 2017 and 2018 the rate will be raised to \$63,000/yr. which represents approximately a 5% increase over the expiring contract. They are primarily responsible for a number of services, the largest of which is helping Personnel and the Board manage medical and prescription health insurance plans.

The second item will authorize a renewal of the Medical and Prescription Health Insurance policies. There has been a number of meetings and interviews that have been conducted by the Personnel Subcommittee. The recommendation is to award the contract to Blue Shield of Northeastern New York to provide that coverage, as well as aggregate stop loss insurance at an estimated cost of \$21,339,122 for 2016.

The third item is a recommendation and approval of a contract for dental services. The vendor that was chosen for that contract is MetLife. The contract cost is \$492,307, which represents approximately a 6% decrease over the expiring agreement.

The fourth item will authorize an agreement for retiree healthcare coverage with Mohawk Physicians Healthcare (MVP) to provide coverage under the Medicare Advantage Plan for individuals 65 and older who are Medicare eligible. The Personnel subcommittee, with the assistance of Marshall & Sterling, negotiated a premium that is less than the costs that were paid with the expired contract of approximately 5.7%.

The fifth item is the appointment of Daniel Rourke, who is a project engineer, to the position of Executive Director at the Sewer District. Mr. Rourke will take the position on September 25, 2015 at a grade 21, base salary of \$97,244.

The sixth item is an amendment to the compensation plan to authorize a change in the position title for the Animal Shelter Supervisor to the Animal Shelter Director; in addition, it will also authorize the creation of Deputy Animal Shelter Director, which the Personnel Committee is recommending due to the growth in the operational needs of the facility that have become more demanding as the population they deal with has grown; in addition to working with the volunteer groups that are now helping out with the various activities.

The seventh item is a recommendation to appoint Jason C. Hayes as the new Animal Shelter Director. Mr. Hayes is currently responsible for managing operations at the Mohawk Hudson Humane Society in Menands. Mr. Hayes was one of five candidates that interviewed for the position and is being recommended by the Personnel Committee to fill the vacancy.

The final item is for the appointment of Kyran Nigro as the new Saratoga County Conflict Defender, to fill the position which was recently vacated.

**On a motion made by Ms. Daly, seconded by Mr. Lewza the above resolutions were approved.** Supervisor Tollisen recused himself from voting on the final item appointing a new Conflict Defender. **Motion passed.**

#### **EQUALIZATION AND ASSESSMENT**

- **Correcting the 2013 and 2014 tax rolls by applying a credit**
- **Accepting tender offers on parcels in the Town of Mala (\$4,256.80) and the Town of Saratoga (\$10,069.36**

Mr. Hellwig said the first item authorizes a tax correction to the 2013 and 2014 tax rolls by applying a credit of \$503.12 to the 2013 tax roll, and \$464.31 to the outstanding taxes for 2014 in the Town of Corinth.

The second item is to accept tender offers that have been made in advance of the September 15, 2015 property auction. These parcels include all penalties and interest and will be removed from the auction list.

**On a motion made by Mr. Collyer, seconded by Mr. Tollisen the above resolutions were approved unanimously.**

#### **LAW AND FINANCE**

- **Authorizing an amendment to the agreement with GHD to provide additional engineering services associated with the Incinerator Alternative Study at a cost not to exceed \$14,000.**

Mr. Hellwig said the first item is a request to amend the contract that the Sewer Commission has with GHD to prepare alternatives to incineration. There are some additional services that are valued at \$14,000 that will allow the Sewer District to have some solids and other incineration factors analyzed as a part of a phased approach to deal with issues that they have been challenged with at the district relative to the incineration process.

**On a motion made by Ms. Daly, seconded by Mr. Kinowski the above resolution was approved unanimously.**

- **Authorizing the Chairman to enter into an agreement with Pace Environmental Services in an amount not to exceed \$40,000 for services associated with compliance testing, equipment rental, and equipment repair for the Sewer District's sludge incinerator.**

Mr. Hellwig said the above item is also a request from the Sewer Commission for the authorization to enter into an agreement with Pace Environmental Services to do some work associated with compliance testing for incineration. Currently, they are providing some compliance testing, but the work that is needed in addition to that is the reason they are asking for authorization to approve the additional costs associated with the work.

**On a motion made by Mr. Kinowski, seconded by Mr. Lewza the above resolution was approved unanimously.**

**On a motion made by Mr. Kinowski, seconded by Ms. Daly the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom